



## **Board Opportunity – Habitat for Humanity Sunshine Coast**

Habitat for Humanity Sunshine Coast is a dynamic not-for-profit organization based in Sechelt BC that builds affordable housing to help qualifying families in their quest for safe, comfortable and stable housing that they might not be able to access through conventional means. Habitat for Humanity Sunshine Coast is a member of Habitat Canada and is currently one of 54 affiliates working across the country with the help of volunteers and homeowners to provide a solid foundation for better, healthier lives in Canada and around the world. Habitat Canada is a member of Habitat for Humanity International which was established in 1976 and has grown to become a leading global non profit working in more than 70 countries.

### **The Opportunity**

Habitat for Humanity Sunshine Coast is seeking outstanding individuals with governance experience to serve as directors on our board.

### **The Board of Directors**

Habitat for Humanity Sunshine Coast is directed by a Board of up to 8 directors holding oversight accountability for the organization's mandate, brand strength, fundraising, health and safety and more. The Board guides the strategic direction; hires and evaluates the CEO and provides governance oversight to the day to day operations. This includes monitoring the organization's effectiveness and service outcomes through a range of performance indicators. The board monitors the use of resources and evaluates and improves its own governance effectiveness. In addition, Board members may act in an advocacy capacity and subject matter experts in the various operating areas as needed. Presently, Habitat for Humanity Sunshine Coast is a working board that seeks to transition to a governance board as it grows it's staff complement.

### **The Positions Available**

We are currently seeking experienced directors, preferably with experience in the not for profit boards, who are passionate about our mission and understand their governance role in that capacity. While all accomplished career individuals will be considered, of particular interest will be those whose resumes include finance, banking and mortgages, retail experience, construction/land development, human resources and those with a law degree and CA/CPA designation.

More information about the Board role and responsibilities can be found at [www.habitatsc.ca](http://www.habitatsc.ca).

Closing date for submissions is September 10, 2019.

If you are interested and wish to take on this highly challenging volunteer board position that helps families across Canada and around the world achieve safety and security through affordable home ownership, please contact us at [volunteer@habitatsc.ca](mailto:volunteer@habitatsc.ca)



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### **Three Legal Duties:**

- Duty of Care:* Directors and officers must perform their responsibilities in good faith and with the same care an ordinary person would use in managing his/her own affairs.
- Duty of Loyalty:* Directors and officers must act in good faith and in a manner which does not harm the organization to the benefit of the director or officer. Avoid any conflicts of interest or appearances of impropriety.
- Duty of Obedience:* Directors and officers must comply with the provisions of the articles of incorporation, bylaws, and state laws, and should safeguard Habitat's mission.

### **General Expectations:**

- Know Habitat for Humanity's mission, purpose, goals, policies, programs, services, strengths, and needs.
- Suggest possible nominees to the board who are clearly women and men of achievement and who can make significant contributions to the work of the board and Habitat's progress.
- Prepare for and participate in board and committee meetings, asking timely and substantive questions, maintaining confidentiality and speaking for the board when authorized to do so.
- Counsel the executive director as appropriate to offer support in his or her own relationships with groups or individuals.
- Exercise prudence with the board in the control and transfer of funds.
- Assist the fundraising committee and staff by implementing fundraising strategies to ensure that adequate funds are raised to support the affiliate's policies and programs.

### **Minimum Job Requirements:**

- A demonstrated interest in the affiliate's mission and goals.
- Specific experience and/or knowledge in at least one area: human resources, planning, fundraising, building, finance, community relations, or organizational operation.
- A willingness to expand knowledge of board responsibilities through orientation and ongoing education.
- A willingness to represent Habitat to the community.
- Six to ten hours per month distributed among: Board meeting - preparation and attendance, committee meetings and special requests.
- Serve as a liaison to one of the standing committees.
- Give an annual gift according to personal means.