



**ANNUAL GENERAL MEETING**

Minutes  
June 29, 2020

Convened via Zoom Webinar

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*The Chair called for a Moment of Reflection*

1) Meeting Chair, Dave Taylor, declared a quorum and called the meeting to order at 5:08 pm.

2) *Approval of Agenda*

*That the Agenda for the 2020 Annual General Meeting be approved.*

*John Leech/Brad Ferguson/CARRIED.*

3) Minutes of September 17, 2019 Annual General Meeting

*That the Minutes of the 2019 Annual General Meeting be approved as amended.*

*John Leech/Brad Ferguson/CARRIED*

4) Board Vice Chair Report

The Acting Chair presented highlights from the Report:

- focus is providing homes for eligible families
- new management in place
- bylaws re-drafted
- new Board members to strengthen community representation & engagement
- weathered pandemic without significant impact

Going forward:

- place families at Wilson Creek and build last duplex
- develop multi-year strategic plan
- active fundraising, community engagement and sponsorship
- secure land for future build sites

*That the Annual Report from the Acting Chair be received for information.*

*Norm Wright/Mat Sadler/CARRIED*

## 5) CEO Report

The CEO presented highlights from the Report:

### 2019 EVENTS

- 2 homes completed at Wilson Creek
- 4 homes transferred to families
- 3 families moved into homes
- 1 home sold providing funds to build 2 homes above
- Strata Council formed

### FINANCIAL:

- ReStore net contribution of \$335k
- Recycling net contribution of \$59k
- Assets of \$3.6M offset by liabilities of \$542k
- Assets mainly property and family mortgages receivable
- Cash on hand including restricted funds of \$142k
- Line of Credit balance at 2019 year end is NIL
- Overall solid financial position

### COVID-19 IMPACT:

- received financial support from federal government programs
- family requests for relief were very modest
- HSH SC adapted well and received much support from the community
- ReStore reopened; looking to re-start Recycling

### LOOKING AHEAD

- with completion of Left Hand Turn Lane now looking to permitting last duplex
- looking to re-initiate volunteer, family and community engagement
- securing donated or low-cost land, key under the affordable housing model

*That the Annual Report of the Chief Executive Officer be received for information..*  
*Chris Sabiston/Norm Wright/CARRIED*

## 6) Audit Report

The 2019 Financial Statements were presented by the Auditor.

*That the Auditors Report for the fiscal year 2019 be received for information*  
*Brad Ferguson/Mat Sadler/CARRIED*

## 7) Appointment of Auditor

*That Crowe McKay L:LP be appointed Auditors for Habitat for Humanity Sunshine Coast for the 2020 fiscal year with the Board to fix their remuneration.*

*Brad Ferguson/Margie Garrard/CARRIED*

8) Report of the Board Development Committee

*That the following nominations to the Habitat for Humanity Sunshine Coast Board be approved: Meghan Carter, Richard (“Hergy”) Hergesheimer, Kelly Keil, Chris Pallett and Dr Marius Welgemoed.*

John Leech/Ken Crozier/CARRIED

9) New Business

(a) Bylaws

Proposed changes to the bylaws were presented.

*That the proposed Bylaws for Habitat for Humanity Sunshine Coast be approved.*

John Leech/Norm Wright/CARRIED

(b) The Chair extended thanks to the Board, members of the Board not continuing, our many volunteers, community supporters and staff.

10) Adjournment

*That the 2020 Annual General Meeting be adjourned.*

John Leech/Margie Garrard/CARRIED